FYE Second Semester: Finding Career Information
You need career information to plan your college classes. This activity gives you practice with various types of searches and keeping track of your sources.

Before You Begin...
- Create a document. At the top of the page, type FYE 2nd Semester and your name.
- Go to the library’s Subject Guides and open the FYE 2nd Semester Subject Guide.
  1. Log in to my Tri-C Space. Click Student then Library.
  2. At the Tri-C Library home page, click the orange box labeled Subject Guides.
  3. Click FYE, then FYE 2nd Semester, to open the FYE 2nd Semester Subject Guide (referred to as “FYE 2 guide” from now on).

Find a career
1. In the FYE 2 guide, locate and click on Ferguson’s Career Guidance Center. You can search for your career or, under Industries and Careers, choose Browse All Industries and Careers, select a category of interest, and then choose a career.
2. Type the career you chose.

Find the pay for your chosen career
1. In the FYE 2 guide, locate and click on Occupational Outlook Handbook.
2. Type your career in the search box, then click Go.
3. Select the career you’re interested in. (Some careers have multiple related careers.)
4. Click the Summary tab and find the Pay for the career.
5. Copy and paste the pay AND the URL of the website into your document.

Find a book about careers in your chosen field
1. In the FYE 2 guide, locate and click on Encore – Tri-C’s Library Catalog.
2. Type your career AND type careers or “vocational guidance” in the search box, then click the arrow to begin the search.
3. Click the OhioLINK logo (top right of the page) to view books at Ohio academic libraries.
4. Select a book on your career by clicking the title.
5. Copy and paste the book title, author, name of publisher, and publication year of the book into your document.

Find a website of a member organization for your career
1. In the FYE 2 guide, locate and click on Google.
2. Search for your career of interest and the term associations. Limit your results to Ohio.
3. Find an organization of interest in your list.
   NOTE: If your career is a phrase, put it in quotes, for example: “physical therapist”. You can limit your search to sites in the .org domain with the site command. For example, you might search for: nursing association Ohio site:.org
4. In your document, type the organization’s name and copy and paste the website URL.